

St. Michael's C.E. Primary School



REMOTE EDUCATION POLICY

September 2020

Aims

This policy aims to

- Set out expectations and arrangements for families when using online learning platforms during periods of self-isolation or an imposed class closure
- Establish an effective partnership between school and home during these times.

Self-isolation

Staff will still have the majority of their class in school and it may not be possible to interact with children at home who are forced to isolate.

- A bank of more generic resources can be found on the school website which children and their parents can access to promote some structure while unable to attend school
- Links to the national Oak Academy work will be available so that children and parents can follow more closely to the curriculum being taught in school
- Older classes may have lessons recorded from school shared with them later in the day via Google Classroom.

Imposed class closure

A class may be closed because of a positive COVID19 case or in the event that both teachers within the same year group need to isolate themselves. If one teacher in the year group is unable to attend, we will keep the class open as long as LSAs within the year group bubble are available to oversee the class while the teacher leads lessons remotely.

- Teachers will contact parents on the evening of an enforced closure to set out details for the continuation of learning via a chosen platform initially for the next day (could be Zoom, Google Classroom, Seesaw or Tapestry depending on the age of the children)
- A rough timetable will be established and times of lessons set out for the week – this will be 1-2 hours for EYFS / KS1 and 3-4 hours for KS2, each day
- Staff will be expected to teach at least three sessions a day, including English & Maths daily, over the course of the closure as long as they themselves remain healthy – should this occur, then more reliance on the generic resources might need to be made. Staff are still entitled to their planning time and therefore some lessons may be covered by other members of staff during the week
- Time will be built into the day to interact with the children remotely as well as time away from the screen for the children to complete tasks and promote other activities (physical enrichment, further reading etc).

Home and School in Partnership

- St Michael's C.E. School is committed to working in close partnership with families and recognises each family is unique and because of this, remote learning will look different for different families in order to suit their individual needs
- Where possible, it is beneficial for young people to maintain a regular and familiar routine. St Michael's C.E. School would recommend that each 'school day' maintains structure, including the wearing of uniform during face-to-face sessions
- We would encourage parents to support their children's work, including finding an appropriate place to work and, to the best of their ability, support pupils with work encouraging them to work with good levels of concentration.
- Every effort will be made by staff to ensure that work is set promptly. Should accessing work be an issue, parents should contact school promptly and alternative solutions may be available. These will be discussed on case-to-case basis.

Guidance for teaching and learning

- Across the week, the activities will be a balanced mixture of subjects. The online learning experience will not replicate the school day
- Teachers will indicate a timescale for work to be completed and uploaded (where appropriate) but will be mindful of different family limitations
- Specialist subjects such as French & PE may post on a weekly basis within the generic section of the website
- Feedback to children will be given by the teachers within sessions and where work is later submitted by request, a comment will be provided within a week
- Teachers will work within the school hours of 8:30- 3:30. Any contact or responses to or from children or families will only be within these hours except for the publishing of next day links / timings by teachers
- LSAs who support children with identified needs will, wherever possible, be on hand to support these children within these sessions or at another convenient time where the child needs something completely bespoke
- If a child is not present during the face-to-face sessions, then the class LSA will call to check that everything is fine and assist if necessary to get the child online to help continue their learning
- If your child's teacher is unable to respond within a reasonable time, another member of staff will aim to contact you where possible
- Any queries can be directed through the school office on 01376 344866 or admin@st-michaelscofe.essex.sch.uk these will then be passed on to the relevant member of staff.